



PARENTS • TEACHERS • FRIENDS

Serving As a Supportive and Fundraising Body

PTF Meeting Minutes

January 13, 2026, at 6:00 p.m.

Attendees: Brandy Hildebrand, Cheryl Sinn, Katie Welsch, Sarah Wiskamp, Paige Wriston, Kristi Wriston, Amber Kleb, Jen Ott, Janna Owens, Brianne Rednour, Renee Moeckel

1. Opening Prayer
2. PTF Officer Reports
 - a. Secretary's Report (Katie Welsch): The December meeting minutes were posted to the PTF Facebook page and school website, plus emailed out to families.
 - i. Secretary's report approved, with a motion from Brianne Rednour, seconded by Jen Ott.
 - b. Treasurer's Report (Sarah Wiskamp)

Starting balance: \$11,218.42

Income

Uniform Store: \$15.00

Spirit Wear: \$20.00

Santa's Kottage: \$1,655.00

Reifschneider's Dining Night Out: \$1,000.00

Income Total: \$2,690.00

Expenses

Santas Kottage: \$1,519.30

Startup for Santas Kottage: \$100.00

Spirit Wear total expenses: \$1,204.54

Expenses Total: \$2,823.84

Ending balance: \$11,084.58

 - i. Treasurer's report approved, with a motion from Janna Owens, seconded by Brandy Hildebrand.
3. Principal's Report (Brandy Hildebrand): Catholic Schools Week is coming up, and Mrs. Hildebrand has been working with the teachers to finalize plans. There will be a spelling bee for the upper grades, and there will also be a Talent Show (email coming soon). There will be a Family Lunch from 11:30-12:30 on Thursday, January 29, leading into the Talent Show, which will start around 12:45. Deacon Bruce will talk about his upcoming mission trip to the Philippines with students this week, and Sister Johanna will also talk to the students.
4. Teacher's Report (Cheryl Sinn): Mrs. Zittel shared that Kindergarten has been going to church twice per week since returning from winter break, and they've also started a weekly spelling unit that includes tests. Mrs. Zeveski says the big 100th day of school celebration is coming up for first grade and Kindergarten on Jan. 28. Valentine's Day classroom parties will be on Feb. 13, which is an early dismissal day, so parent volunteers can com around 9:30/9:45, start at 10, which will give about 1.5 hours for parties.

For Catholic Schools Week, we will have a buddy day with St. John's on Tuesday, January 27. The teachers/staff made a request for PTF to support the purchase of pizza from Domino's for lunch (roughly estimated at around \$280 for 40 pizzas to cover students from both schools, including



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St. Joseph PreK students). PTF has approved that request. We will also do a pancake breakfast on Friday of Catholic Schools Week!

5. Standing Committees Reports

- a. RaiseRight (Katie Welsch/Sarah Wiskamp): The holidays were busy—thank you everyone for your support and orders! The next payout period will close at the end of March, with payments going out in April.
- b. Quarterly Teacher Luncheon (John & Kristi Correll): The next one is scheduled for Feb. 11; more info to come!
- c. Family Dining Nights Out (Paige Wriston/Cheryl Sinn): The next Dine to Donate event is with Domino's on Jan. 21. We are hoping to get help from some of the older students, particularly the 7th graders, clearing tables at the event. For February, we will be back at Dairy Queen on Feb. 17 to celebrate Fat Tuesday! March and April events are still TBD; in May, we will likely be at Walton's.
- d. Uniform Store (Alisha Daniels/Janna Owens): We made \$15 last month! No other big updates.
- e. Spirit Wear (Renee Moeckel/Paige Wriston): We will probably do another order this spring.

6. Old Business

- a. Recent events/Santa's Kottage: We ran this the same way we have the past couple of years, where we aren't trying to make a profit off the event to keep it affordable for families. We had lots of great volunteers who made it run really smoothly. For next year, we would like to get items delivered earlier so there isn't as much of a rush to set up; the past couple of years, delivery has been on the same day as the Christmas Program/day before Santa's Kottage. For next year, we could also maybe look at a few more items for boys/brothers, as well as whether there'd be a way to preview items, but overall, it was a big success! The credit card option of payment wasn't put to use this year.

7. New Business/Upcoming Events

- a. Spring Activities Signups: The QR code is on the agenda, and so far we have at least one person on each event. Take a look and consider helping where/when you can. We won't leave anyone to figure an event out by themselves, and more hands are always appreciated!
- b. Daddy/Daughter Dance (February): Brianne said that the parent volunteers will work with Sarah to identify a date. The event budget is around \$250.
- c. Room Parents/Classroom Valentine's Day Parties (2/13): Discussed above.
- d. Family Fun Night / Yoga: Kelli Lubenkov of Rise Yoga, whose daughters attended St. Joseph, volunteered to teach a yoga class for PTF as either a fundraiser or a family night out. She noted we could even do an adults class and have another teacher from Rise teach a separate kids class. We will connect with her on that and appreciate her generous offer!
- e. PTF By-Laws: The current by-laws state that a PTF officer can't serve more than 2 consecutive 2-year terms in the same office. We are proposing removing that language from the by-laws, to allow an officer to continue to serve in an office if they choose to run after their term and are elected. We will circulate the proposed language to all families via email and vote on it at the next meeting.



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8. Next Meeting: Our next meeting was originally slated for Tuesday, February 10, but due to a scheduling conflict (volleyball tournament that we are hosting at St. Joseph), we will move the meeting to Thursday, February 12, at 6:00 p.m. in the Parish Center.
9. Closing Prayer
10. Meeting Adjourned

Check out our current volunteer signups:



PTF Spring Activities



PTF Committees



Room Parents